

Third party copyright material and the Research Repository

If you plan to make your work available in the Research Repository you may need to obtain permission from the appropriate copyright holders for any third party material that has been included. Please bear in mind the following advice.

Material that you should check carefully includes:

- Long quotations from other works.
- Diagrams
- Photographs
- Maps
- Artistic works, such as sketches, plans and paintings
- Printed music
- Any audio or video recordings

Any third party material must be fully acknowledged.

If you are using an insubstantial part of another work then copyright will not be infringed. However, as the word 'substantial' is not defined by the legislation it is therefore a matter of individual judgment.

The use of this material *may possibly* be covered by legislative permissions for criticism and review, but the use must be fair (e.g. only use the minimum necessary) and it must be for criticism/review, not purely for illustration. Any previously unpublished material cannot be used for criticism/review and so permission must be sought.

Where you use substantial amounts of third party material, or where it is used for purposes other than criticism or review, you **must** seek permission to include it.

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If you are in any doubt about what you can and cannot include and what permission you may need, please contact the University's Copyright Team for advice:

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Tel: (01509) 222351